



Council Overview & Scrutiny Committee
14 November 2012

TASK GROUP SCOPING REPORT

- 1 Select Committees wishing to establish task groups are required to complete a scoping report, which sets out details of the task group's objectives, proposed timescales, the resources required, and sources of information. Prior to work commencing on reviews, the scoping reports are submitted to the Council Overview & Scrutiny Committee for consideration, so that any links with other areas of work or potential duplication can be identified. This also enables the Committee to gain an awareness of the issues being investigated across all services of the Council.
- 2 The scoping document for the AIS Business Process Review (Adult Social Care Select Committee) is attached for the Committee's consideration (**Annexe 1**).

Recommendation:

That the Committee reviews the attached task group scoping report and suggests any amendments or additions for consideration by the Adult Social Care Select Committee.

Next Steps:

The Committee will be kept informed of progress and outcomes as appropriate.

Report contact: Leah O'Donovan, Scrutiny Officer, Democratic Services

Contact details: 020 8541 7030, leah.odonovan@surreycc.gov.uk

Sources/background papers: None

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